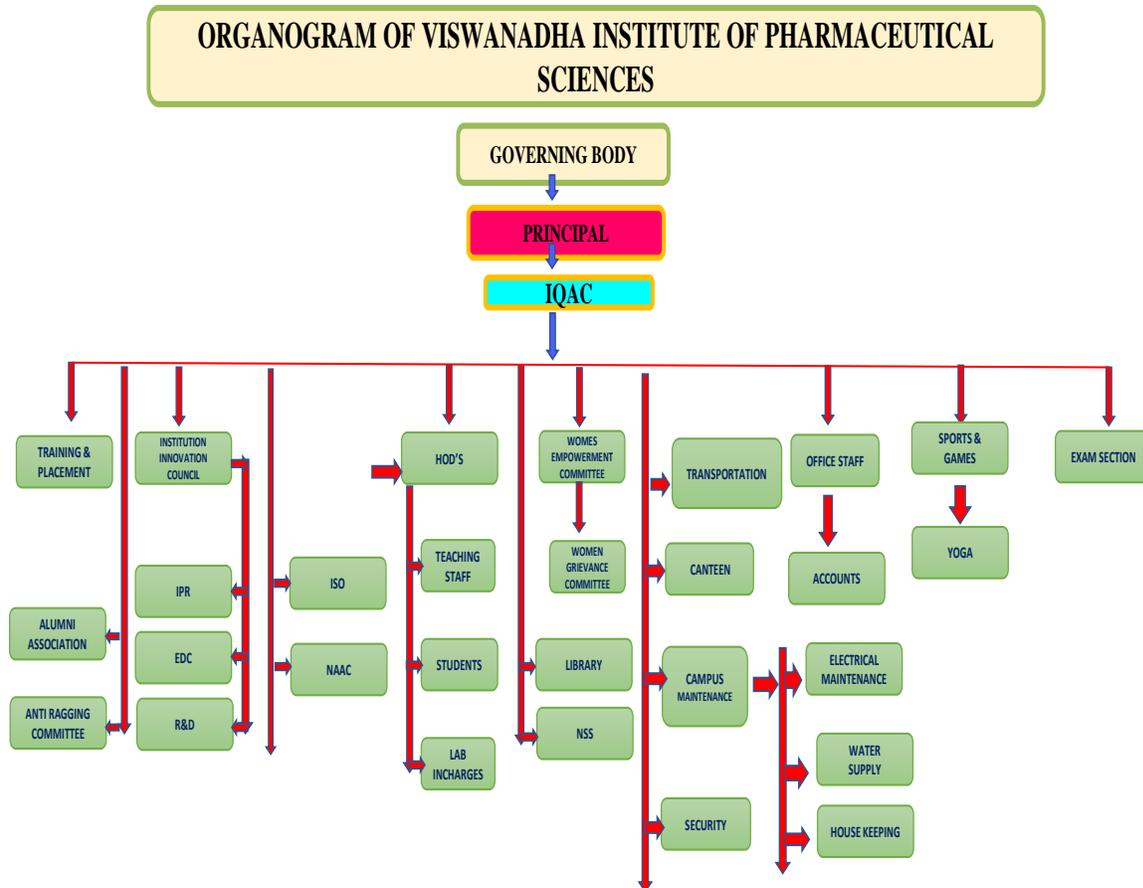


## SECTION: 2 GOVERNANCE, LEADERSHIP AND ADMINISTRATION

### 2.1 Governance Structure:





# VISWANADHA INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI - New Delhi and Affiliated to JNTUGV, VIZIANAGARAM)

Mindivanipalem (V), Sontyam (P), Anandapuram (M), Visakhapatnam, A.P. PIN :531 173,

Ph. : 8522876431, 9440895977 Web : www.vnips.in

Minutes of the meeting of Governing body of Viswanadha Institute of Pharmaceutical Sciences held on 2<sup>nd</sup> July 2025 at 7.40 pm

## Members Present-Governing Body Meeting

S.No.	Name of the Member	Designation	Signature
1	Sri V. Nagaeswara Rao	Chairman	
2	Mr. V. Mani Kumar	JNTUGV Nominee	
3	Dr. P. Uma Devi	Member Secretary Principal, VNIPS	
4	Dr. B. Nagamani	Vice Principal	
5	Dr. A. Radha krishna	Managing Director, Regardia Pharmaceuticals	

## Agenda for the Governing Body Meeting – July 2025

1. Faculty members are encouraged to improve the quality and quantity of research. B.Pharm., M.Pharm., and Pharm.D project works should be guided towards meaningful and impactful outcomes.
2. An additional UV Spectrophotometer should be procured to accommodate the needs of more users and enhance laboratory capacity.
3. Initiate the process to apply for UGC 2(f) and 12(B) recognition to enable eligibility for grants and academic development schemes.
4. Tiling work to be completed for two more classrooms to ensure a better learning environment.
5. The existing medicinal garden should be extended to include more species, enhance learning resources, and promote research in herbal and traditional medicine.
6. Preparation or collection of educational/institutional videos (purpose or theme to be detailed further).

**Vote of thanks: After discussing all the issues in detail, the meeting was concluded with a vote of thanks to the members**



# VISWANADHA INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI - New Delhi and Affiliated to JNTUGV, VIZIANAGARAM)

Mindivanipalem (V), Sontyam (P), Anandapuram (M), Visakhapatnam, A.P. PIN :531 173,  
Ph. : 8522876431, 9440895977 Web : www.vnips.in

Minutes of the meeting of Governing body of Viswanadha Institute of Pharmaceutical Sciences held on 6<sup>th</sup> July 2024 at 7pm in Chairman's chamber.

## Members Present – Governing Body Meeting

S.No.	Name of the Member	Designation	Signature
1	Sri V. Nagaeswara Rao	Chairman	
2	Mr. V. Mani Kumar	JNTUGV Nominee	
3	Dr. P. Uma Devi	Member Secretary Principal, VNIPS	
4	Dr. B. Nagamani	Vice Principal	
5	Dr. A. Radha krishna	Managing Director, Regardia Pharmaceuticals	

## Agenda for the Governing Body Meeting –July 2024

1. Repair of Approach Road: Proposal to repair the BT road leading from the highway to the college for better connectivity.
2. Free Transportation: Discussion on operating free bus services from Neellakundeelu to the college for students.
3. Auditorium Renovation: Approval for necessary repairs and painting of the auditorium to enhance its usability and appearance.
4. Campus Interior Upkeep: Painting and maintenance of all floors and rooms within the college premises.
5. Boardroom Setup : Conversion of the room adjacent to the auditorium into a formal boardroom for administrative and academic meetings.
6. Classroom Technology Enhancement: Installation of an Interactive Flat Panel Display (IFPD) in the ground floor classroom and provision of air conditioning to support digital learning.

**Vote of thanks:** After discussing all the issues in detail, the meeting was concluded with a vote of thanks to the members

### 2.3 Statutory Committees:

#### College Academic Committee (CAC) members

S.No	Member	Name of the person	Signature
1.	Chairperson	Dr.P.Umadevi	
2.	CAC Coordinator	Dr.B. Nagamani	
3.	Member from Staff	Dr.M.Savithri	
4.	Member from Staff	Dr.P.V.MadhaviLatha	
5.	Member from Staff	Ms.A.Suneetha Devi	
6.	Member from Staff	Mrs. M.Gayatri Devi	
7.	Member from Staff	Mrs.M.BhagyaSree	
8.	Member from Staff	Ms K.Suvarna	
9.	Member from Staff	Dr. B.Prathyusha	

#### Finance Committee

S.No.	Members Involved	Designation
1.	V.Nageswara Rao	Chairman
2.	Dr.P. Umadevi	Principal
3.	Dr.B.Nagamani	Vice-Principal
4.	Ch.Tejas	Accountant
5.	M.S. Ravi Kumar	Senoir Office Assistant

### 2.4 Key Functionaries:

#### Functions of Chairman:

- Supports the Principal in academic planning and coordination.
- Monitors teaching quality, curriculum development, and student welfare.
- Supervises infrastructure maintenance and administrative processes.
- Handles legal, documentation, and accreditation support.
- Strengthens alumni relations and external collaborations.

## Functions of Principal:

- Provides overall leadership and direction to the institution.
- Ensures effective governance, policy implementation, and compliance with regulatory bodies.
- Oversees academic programs, examinations, admissions, and student services.
- Manages finances, infrastructure, and resource allocation.
- Promotes faculty development, research, and quality assurance initiatives.

## Functions of Head of Department (HoD):

- Leads the department in teaching, research, and extension activities.
- Prepares timetables, allocates courses, and ensures syllabus completion.
- Guides faculty members and encourages publications and innovation.
- Organizes departmental seminars, projects, and student mentoring.
- Manages laboratories, equipment, and departmental resources.
- Acts as a liaison between the Principal/Dean and departmental staff.

## 2.5 Institutional Polices:





## VISWANADHA INSTITUTE OF PHARMACEUTICAL SCIENCES

Affiliated to J.N.T.U.K-Kakinada, Approved by PCI & A.I.C.T.E, New Delhi  
Mindivanipalem (V) Sontyam(P) Anandapuram (M)Visakhapatnam (Dist) 531173  
E-mail : [principalvni@yahoo.co.in](mailto:principalvni@yahoo.co.in)

### INSTITUTIONAL STRATEGIC PLAN (2022-2032)

The objective of Viswanadha Institute of Pharmaceutical Sciences is to offer outstanding professional education, placing a strong emphasis on high-quality research through interdisciplinary collaboration. In the pursuit of academic excellence and innovation, our strategic plan places a priority on advancements in teaching methodologies, faculty development, and the integration of cutting-edge technology. By fostering a culture of engaged learning and establishing collaborations with industries, our aim is to provide a dynamic educational experience.

Committed to advancing both faculty and student research, our dedication involves supporting internal grants, integrating curriculum, and upholding ethical research practices. Prioritizing student success and community engagement, our focus lies on mentorship, experiential learning, and providing facilities that enhance modern learning environments. In partnership with industries and by promoting global engagement, we aspire to build a diverse, inclusive, and forward-thinking educational institution.

#### GOAL-1: ACADEMIC EXCELLENCE AND INNOVATION

- |             |                                                                                                                                                      |
|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| Strategy-1: | Continuously address gaps in the curriculum by incorporating industry advancements and interdisciplinary components.                                 |
| Strategy-2: | Provide faculty training in pedagogical skills, encouraging attendance at education-focused conferences to enhance teaching methods.                 |
| Strategy-3: | Integrate cutting-edge technology for virtual labs and e-learning, fostering a culture of innovation in teaching methodologies.                      |
| Strategy-4: | Implement active learning strategies, such as problem-based learning and simulations, to enhance student engagement.                                 |
| Strategy-5: | Create partnerships for real-world experiences through industrial visits and internships, connecting academic knowledge with practical applications. |
| Strategy-6: | Establish feedback mechanisms involving students, faculty, alumni and industry partners for continuous improvement in academic programs.             |

## GOAL-2: FACULTY AND STUDENT RESEARCH DEVELOPMENT

- Strategy-1: Foster faculty research through internal grants, external collaborations and conference support to promote continuous scholarly contributions.
- Strategy-2: Integrate research into the curriculum and recognize outstanding contributions by faculty members.
- Strategy-3: Provide students with research opportunities, forums, and coursework integration to encourage their involvement in scholarly activities.
- Strategy-4: Facilitate collaborations with external research institutions and industry partners to enhance the scope and impact of research projects.
- Strategy-5: Support faculty and student publication, dissemination, and adherence to ethical research standards.
- Strategy-6: Develop mentorship programs emphasizing responsible research conduct and integrity, ensuring a culture of ethical research practices.

## GOAL-3: STUDENT SUCCESS AND COMMUNITY ENGAGEMENT

- Strategy-1: Implement a comprehensive mentorship program connecting students with faculty, alumni and professionals for guidance and support.
- Strategy-2: Enhance academic advising, offering proactive support and creating advising centers to assist students in achieving their academic goals.
- Strategy-3: Establish community partnerships for practical experience, health campaigns and service-learning to connect students with real-world issues.
- Strategy-4: Expand experiential learning through internships, industry visits and cooperative education to bridge the gap between academia and industry.
- Strategy-5: Foster networking opportunities, including alumni mentorship programs and career-focused events, to enhance student's professional development.
- Strategy-6: Recognize student achievements, provide scholarships and encourage involvement in professional organizations to promote holistic student success.

## GOAL-4: FACILITIES AND TECHNOLOGY UPGRADE

- Strategy-1: Develop a strategic plan for infrastructure upgrades, prioritizing modern technology integration to support advanced learning environments.
- Strategy-2: Secure funding for research facility expansion, shared spaces, and state-of-the-art equipment to facilitate cutting-edge research.
- Strategy-3: Integrate eco-friendly design principles and sustainability initiatives into facilities planning and development.

- Strategy-4: Establish a comprehensive technology plan, providing ongoing training and support for faculty to stay abreast of technological advancements.
- Strategy-5: Regularly assess and address evolving needs, fostering a culture of adaptive learning spaces that align with educational goals.
- Strategy-6: Ensure accessibility, inclusivity, and energy efficiency in facilities planning and design for a conducive learning environment.

#### GOAL-5: INDUSTRY COLLABORATION AND GLOBAL ENGAGEMENT

- Strategy-1: Establish formal partnerships with pharmaceutical companies and industry advisory boards to enhance industry-relevant education.
- Strategy-2: Explore and implement global education initiatives, fostering international collaborations to provide a diverse and global perspective.
- Strategy-3: Promote diversity, inclusion, and cultural competence through various initiatives to create a globally aware and inclusive educational community.
- Strategy-4: Facilitate joint projects, industry-integrated learning, and knowledge exchange programs to bridge academia and industry seamlessly.
- Strategy-5: Encourage faculty and student participation in global initiatives and joint research projects for a broader academic experience.
- Strategy-6: Create a global alumni network, leveraging connections for ongoing engagement and insights, fostering a strong global community.

*P. Umadevi*

Principal  
**Dr. P. UMADEVI**  
Principal  
Viswanadha Inst.  
Pharmaceutical Sciences  
Visakhapatnam-531 179

*Chairperson*

Chairperson

## **2.7 Code of Conduct:**

### **Code of Conduct for Faculty:**

- Uphold the highest standards of teaching, research, and professional ethics.
- Treat students with fairness, respect, and impartiality.
- Maintain punctuality in classes, examinations, and institutional duties.
- Avoid discrimination based on gender, caste, religion, or background.
- Encourage innovation, critical thinking, and holistic student development.
- Protect institutional property and resources; use them responsibly.
- Abide by all academic, administrative, and regulatory guidelines.

### **Code of Conduct for Non Teaching Staff:**

- Support smooth functioning of academic and administrative processes.
- Maintain confidentiality of records and official information.
- Exhibit courtesy, cooperation, and professionalism in interactions.
- Ensure punctuality, discipline, and accountability in assigned duties.
- Safeguard institutional property, equipment, and resources.
- Avoid misuse of authority or favoritism in administrative dealings.
- Uphold integrity and transparency in financial and clerical work.

### **Code of Conduct for Students:**

- Attend classes regularly and maintain discipline on campus.
- Respect faculty, staff, and peers; avoid disruptive behavior.
- Refrain from ragging, harassment, or any form of misconduct.
- Protect institutional property and maintain cleanliness.
- Follow dress code, attendance rules, and examination regulations.
- Engage actively in academic, co-curricular, and extension activities.
- Uphold values of honesty, respect, and responsibility in all endeavors.